

Washington County

Department of Social Services

We have great benefits...

*Free Health Insurance for employees *Dental Insurance *Longevity Pay *401-K *Life Insurance *Accrued Vacation/Sick Leave *13 Paid Holidays

Career Opportunity

Vehicle Operator I

SALARY GRADE – 53

SALARY RANGE: \$21,774-\$32,074

****SALARY IS DETERMINED BASED ON EXPERIENCE****

****APPLICATION MUST BE TYPED****

DESCRIPTION OF WORK: This work involves duties and responsibilities associated with driving and operating a vehicle of six (6) or more passengers and light transit vehicles of 16 or more passengers. The Vehicle Operator is responsible for providing transportation for a wide variety of client populations in need of transportation services to medical providers, training programs, job sites, Roanoke Developmental Center, Senior Center and other locations. The work involved with this position includes the safe operation of the van; following a van maintenance schedule; completing reports and records of trips and clients transported; providing clients with information concerning appointments and community resources; and other duties and responsibilities as assigned.

Minimum Training and Experience Requirements: The applicant must possess a high school diploma. The applicant must possess a NC Driver's License (Class C) at the time of application. The applicant must have a safe driving record including no points against his/her driving record. (Driving records will be checked with the NC Department of Motor Vehicles.) The applicant must be able to follow written and verbal instructions. The applicant must be able to complete and maintain records and reports. The applicant must be able to perform physical tasks. The applicant must also have a car for use at work. Applicants selected for this position will be required to submit to drug and alcohol testing.

Application Process: Applicants for this position should submit a completed State of North Carolina application (PD-107) (**with supplemental sheet (PD-107(A) if necessary to capture all work history**) to Cathy Ange at the Washington County Department of Social Services located at 209 E. Main Street in Plymouth, NC 27962 or by mail at PO Box 10, Plymouth, NC 27962 by Friday, **September 10, 2021** at 5:00 pm. Applications can be found at www.ncworks.gov or www.washconc.org. You may also contact Cathy Ange at cathyba@wcchs.org for a copy of the application.

DEADLINE for applications is by Friday, September 10, 2021 by 5:00 pm

POSTING DATE: August 27, 2021

Drug Screening Test Required

Washington County Department of Social Services, PO Box 10, Plymouth NC 27962